

Mr A Dryden, Principal

Address: West Denton Way, Newcastle upon Tyne NE5 2SZ Email: <a href="mailto:studiowest.enquiries@northernleaderstrust.org">studiowest.enquiries@northernleaderstrust.org</a>

Tel: 0191 481 3710

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Dear Parent/Carer

## ADVANCED NOTICE OF SCHOOL CLOSURE DUE TO INCLEMENT WEATHER

On occasion it may be necessary to close due to heavy snowfall or inclement weather. We will only do this following risk assessments and advice from the police and other authorities to avoid unnecessary travel.

In the event of a decision to close, we will send a text message to parents/carers as early as possible. Please ensure you have saved our text number +4401915806460 in your phone as 'Studio West'.

We will notify the local authority of the closure and post updates on our website and Facebook page. Our office voice message will also be updated in the event of closures.

Yours faithfully

Mr A Dryden

**Principal** 

